



SURAT SMART CITY DEVELOPMENT LIMITED

Office Address: 1st Floor, SMC South Zone Office,
Udhna, Surat-394210



NOTICE: INVITING QUOTATION FOR THE PEN DRIVE

Surat Smart City Development Limited (SSCDL) hereby invites quotations from the vendors for the USB Pen Drive 3.0 (Card type design with both side colour printing) with 1 year warranty.

Last date for the quotation submission as per the **Annexure I** format at Surat Smart City Development Limited Office (**Address:** 1st Floor, South Zone Office, Surat Municipal Corporation, Opp. Satyanagar, Udhna, Surat-394210, Gujarat, India) is **31st December, 2021 till 6:00 PM.**

SSCDL/OUT/758
Date: 24/12/2021

Sd/-
Chief Executive Officer
Surat Smart City Development Limited

Annexure I

Price Quotation Format to be submitted on Party Letterhead

#	Product	Brand	Qty	Delivery Period	16 GB	32 GB	64 GB
					Price	Price	Price
1	USB Pen Drive 3.0 (Card type design with both side colour printing) with 1 year warranty		250	7 calendar days			

** If submitting quotes for multiple brands then add new row for brand wise pricing.*

Terms & Conditions

1. Prices should be inclusive of all Central/State taxes, levies, Transportation, handling charges, packing, forwarding, transit losses, insurance, loading and unloading and all other breakage, leakage, losses shall be borne by the agency.
2. The selected agency will be responsible to print the card type pen drive on both the sides. Price must be inclusive of Designing and Printing cost of the pen drive. (Design will be approved by SSCDL).
3. **Quantity Variation & Firm Rate:** The quantity mentioned above is minimum purchase quantity. SSCDL will purchase 250 pen drives of 16 GB or 32 GB or 64 GB or combination thereof SSCDL may buy additional quantity if required. The variations in the quantities shall not vitiate the contract. The rate quoted must remain firm for such variation.
4. **Delivery:** The agency will be required to deliver the product within 7 calendar days from the issuance of the work order. A penalty of 0.2% of the consideration of contract for a particular item will be charged for delayed supply and installation for delay of each day thereafter.
5. The prices/charges quoted should also include delivery at SSCDL office or at any other office/place to be decided by the SSCDL, within the city limit.
6. Payment will be made within 5-7 working days after the completion of supply.

Place :

Signature of Authorized Person

Date :

Designation :

Company stamp :

Name :